## Temple University Merit Scholarship Summer Educational Enhancement Stipend for Internship or Research (2021)

## • Purpose:

\$4,000 stipend is used to fund an unpaid internship or research project during the summer, or study abroad/Temple study away, for new first-year students admitted as Presidential Scholars.

# • Eligibility requirements:

- The stipend is available to full-time Temple undergraduate students with a current minimum cumulative GPA of 3.0.
- O Stipend eligibility expires after 8 semesters or graduation, whichever happens first.
- Student must have been awarded eligibility to use a stipend upon admission to Temple University as a Presidential Scholar and must continue to meet all eligibility requirements related to the Presidential Scholarship.

#### Guidelines:

- The internship or research project should be closely related to your academic and professional goals or enhance your candidacy for graduate study, or prestigious national scholarships.
- O The internship or research project must be unpaid. In addition to Temple's stipend, you may accept a small stipend (ex: <\$500) from your employer or third party who is sponsoring the internship/research project to offset high cost of living or expenses (e.g., in New York City). This must be indicated on the application and is subject to approval.
- O You must complete at least one full-time semester after you use the stipend.
- o During the stipend period, you should not have outside employment or enroll in classes.
- o If your project involves international travel, please review and complete steps listed in <u>Procedures for Temple University Students Traveling Internationally on Temple University Organized, Sanctioned or Funded Activities</u> before departure.
- o Internships or research projects have a 300-hour minimum requirement. You may combine up to two experiences to meet this requirement.
- Only qualifying internships or research projects, approved in advance, will be funded.
- O After the project is completed, but before beginning of the fall semester, you must complete and submit Post-Experience Review Form within the Merit Scholar Stipend System.

## Stipend:

- o A stipend for an internship or research may only be used in the summer.
- o For university-related internships or research projects, your stipend will be paid via university payroll during the summer and will be subject to normal tax withholdings. As part of the payment process, you will be hired by the university and may need to provide documentation, complete forms, and undergo required training and/or background checks.
- o For non university-related internships or research projects, your stipend will be paid as a scholarship and posted by Student Financial Services to your student account.

### **Application:**

- O Login to the Merit Scholar System located on the Undergraduate Studies website.
- You will be asked for details of your experience including a brief abstract and a descriptive proposal.
- Once you submit the Web-based application, it will be routed for review/approval first by a full-time Temple faculty member for research or school/college internship approver for internships, and then by dean's designee of your school/college. Final approval is made by Undergraduate Studies.
- You may be asked to make revisions to your proposal by any of the above parties.

## **Deadline and Notification:**

- Your application must be submitted by the deadline of March 9.
- o If you submit your application by the deadline, you be notified if your proposal was approved for the stipend no later than April 6.
- o You may check the status of your application within the Merit Scholar Stipend System.
- o No revisions to an approved application may be made after May 1.
- Withdrawals may be made within the system. If before the application deadline, a new application may be submitted. Any withdrawal of an approved application after the deadline may not be reversed.